I competed my review and refiling of 6 Group documents into folders for Headquarters Daily Reports (by year), Ops and Trg (by Year), Correspondence, Reports, Meeting Minutes and Photos folder. The Headquarters Daily Reports were in chronological sequence so they were easy to copy into the new folder. The other correspondence was not in order so I saved them by date in their subject folder.

Following is a list of some problems I encountered and how they were resolved. A number of items only had the month and year on the document so I just numbered them by year and month. Some referred to an event on a certain date so I used that date for filing although the document was produced after the event.

- Some files were difficult to read so I applied a filter (usually Zeke) to make them darker and easier to read. Some files were on flimsy paper with the back of the sheet visible from both sides which were also difficult to read. Some files were almost illegible and saved in Miscellaneous Doc in the order the chronological order they were found.
- I put Personnel Occurrence Reports in the Misc Documents Folder as they were administrative in nature rather than operational.
- I set up a folder for Navigation, Bombing, Gunnery, Enemy Encounters, Communications Misc Reports as there were numerous reports on these various subjects. Some of these reports as well as meeting minutes and other correspondence are referred to in the Headquarters Daily Reports as attachments to the reports. Readers of the Headquarters Daily Reports should be able to check the related folder if interested in these items.
- I set up a separate folder for the monthly Summary of Operations and Training Reports by year. These are lengthy each 25 or more pages long, but very interesting. I used the month for the report rather than the date the report was signed for filing so the Dec reports have a January date but are in the folder for that year of Dec. The report for December 1944 saved as 1945-01-12 Dec Summary of Ops and Trg provided a very good summary of the events for1944.
- Separate folder set up for photos which were not related to documents. I dated them based on the year and month of the proceeding documents. A number of photos are dark and difficult to determine their content.
- In the Navigation, Bombing, Gunnery, Enemy Encounters, Communications Misc Reports Folder the Bombing Assessment was undated so I assumed a date of 10 Oct 1943 as it was a review of Sept activities. I also assumed the previous File which is appendix cover sheet without a date of Oct 1943 was the covering sheet for the bombing assessment minutes as Page 1.
  Page 26 of Headquarters Daily Reports for March 1944 is missing.
- The August 1944 Operations and Training folder has pages 38 and 39 of the original report missing.
- Three Headquarters Daily Reports files dated 25 Sept 1944 were all numbered page 37 but were different pages.
- File 1944-10-15 Sept Summary of Ops and Trg Pg 12 in the Ops and Trg Folder was very interesting where 6 Group had 285 aircraft (Lancasters and Halifaxes) in a stream 8.5 miles wide and 23 miles long to attack the Ruhr on Sept 27, 1944.
- I am amazed at the clerks who prepared the monthly reports as it's a lot of work. Typing tables such as 1944-10-15 Sept Summary of Ops and Trg Pg 59 on a 1940s typewriter was an achievement.
- There is a good four page news article on 6 Bomber Group activities in 1943-44 I saved in the Miscellaneous Doc dated 1944-12-30
- The Operations and Training Report for March 1945 is missing
- I used the last date on the numerous memoirs for Billy Dale saved in Miscellaneous Doc. which was 1945-07-27
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This was a very interesting and informative project. I enjoyed it and learned a lot.

Louis